



RE: 2019 Grant Process Key Dates & Volunteer Opportunities

Dear 2018 Members,

We know many of you have already signed up for 2019 for which we are very thankful. For those who have not, we hope you will choose to do so soon. For now, we want to make you aware that we have begun planning Grant Committee activities for the year and we need your help.

Our first major activity is to contact Alameda and Contra Costa County non-profits regarding this year's grant opportunity. We will send our first mailing on February 4, to be followed with smaller mailings until mid-February. If you want to recommend a non-profit for us to add to the list, please:

- 1) Refresh your memory of our eligibility requirements & focus groups where we accept applications.
<https://www.impact100eastbay.org/grants/grant-information-welcome/grant-information-eligibility-requirements/>
<https://www.impact100eastbay.org/grants/grant-information-welcome/grant-information-grant-focus-areas/>
- 2) Send us an email **before Feb 8** to: grants@impact100eastbay.org with the name of the organization, address, phone number and contact if you have one.

So, you can do some early planning too, here are this year's significant dates where your participation in the grants process is very welcome. Please mark your calendar now and feel free to let us know if are ready to "sign up" now by email to grants@impact100eastbay.org.

Thursday, March 7, 1-2:30 pm Assist with Non-Profit Info Session
(John F. Kennedy University, 100 Ellinwood Way, Pleasant Hill, CA)

Tuesday, March 12, 1-2:30 pm Assist with Non-Profit Info Session
(Rockridge Library, 5366 College Avenue, Upstairs Conference Rm, Oakland, CA)

Saturday, May 11, 9-4:30 Letter of Intent Review Meeting (info available 4/23 for prep)
(John F. Kennedy University, 100 Ellinwood Way, Pleasant Hill, CA)

Saturday, July 13, 9-5 Grant Application Review Meeting (info available 6/18 for prep)
(John F. Kennedy University, 100 Ellinwood Way, Pleasant Hill, CA)

Thursday July 18 – Wednesday August 7 Site Visit window
(We will need volunteers for the teams and at least 6 volunteers to lead the teams).

August 2019 Assist in preparation of finalist materials

September 2019 "Host" one of our finalists on Oct 2 and for the month leading up to the event

We look forward to another exciting and productive year and can't wait for you to join us!

Best regards,

Denise Coyne, Grants Co-Chair
Jane Durkin, Grants Co-Chair
Carol Nitz, Grants Committee